

DOMINION TRANSMISSION, INC.

JOB DESCRIPTION

TITLE: Maintenance Mechanic Building, Sr.

CODE NO.: 00515

GRADE: 008

REPORTS TO: As Assigned

DATE: August 15, 2010

RESPONSIBILITIES:

Perform a variety of duties incidental to the operation, maintenance and repair of equipment relating to air conditioning, heating and humidification. Perform general duties relating to repairing and maintaining structures and miscellaneous equipment.

ASSIGNED DUTIES:

1. Operate, maintain and repair all equipment pertinent to air conditioning, heating and humidification.
2. Check temperatures and pressures to assure proper functioning of air conditioning and heating equipment.
3. May test water obtained from steam boiler system and cooling towers to determine chemical consistency; treat water and adjust blow down to hold concentrate at desired point.
4. May perform a variety of duties relating to the general maintenance and repair of buildings, equipment and facilities.
5. May assist outside contractors in various repairs of structures and equipment and/or in the installation and construction of new facilities.
6. May direct other employees in the performance of assigned duties.
7. Prepare records and reports as required.
8. Make minor repairs to equipment used in the performance of assigned duties, keeping equipment in safe and proper working conditions.
9. May perform other duties as required in higher or lower classifications.
10. May perform minor electrical repairs and install new wiring.