



ORIENTATION ACCOUNTABILITY

Introductions

Name of Steward that completed the New Hire Orientation?
Was the sign up process explained and completed?

Basic Information

Did the Steward explain what the Union is and how it is structured?
Did the Steward provide you Region and District Information?

Contract Information

Was a contract book presented and an expiration given on the contract book?
Did the Steward explain how the Union enforces the contract?

Grievance Procedure

Did the Steward explain the grievance process, timelines and your role in the grievance process?

Job Bidding

Was the bidding procedures explained?
Was a bid card provided?

Negotiated Rights

Were Medical Benefits, VEBA, Wellness Program, Retirement Pension, AIP & 401K explained?
Did the Steward provide a timeframe for signups?

Union Membership

Did the Steward explain the importance of attending membership meetings and getting involved?
Were your voting rights explained?
Did the Steward discuss membership dues?

Weingarten Rights

Were you Weingarten Rights explained?
Did you receive a Weingarten Card?