



New Union Member Orientation

MEMBER INFORMATION

Name: _____ Signature: _____

Phone: _____ Location: _____

INTRODUCTIONS

Introduce yourself provide contact information Explain the sign-up process. Have member fill out sign-up card

BASIC INFORMATION

Name of the Union. How the Union is Structured Give member their Region and District number

CONTRACT INFORMATION

Expiration of current contract Show the member a contract book Explain how the Union enforces the contract

GRIEVANCE PROCEDURE

Show the member in the contract basic grievance timeline Explain how to file a grievance

JOB BIDDING

Procedure to bid a job Hand out bid cards

NEGOTIATED RIGHTS

Discuss the following:

- Medical Benefits
- Cash Balance
- A.I.P.
- V.E.B.A.
- 401-K
- Job Security

UNION MEMBERSHIP

Encourage employee to attend membership meetings, to get involved, to ask questions
 Explain their voting rights Explain their Union dues

WEINGARTEN RIGHTS

Explain these rights Hand out Weingarten card

RESOURCES

Discuss the following:

- Webpage
- SPD Book
- Union Directory
- Facebook Page
- Contract Book
- Stewards, Directors, Officers

WHAT HAS THIS LOCAL DONE FOR ME

Discuss the following:

- Recent Lock-out
- Cash Balance
- Established V.E.B.A.
- 401-K

Date: _____