

DOMINION TRANSMISSION, INC.

JOB DESCRIPTION

TITLE: Waste Water Treatment Plant Operator

CODE NO.: 00222

GRADE: 005

REPORTS TO: As Assigned

DATE: August 15, 2010

RESPONSIBILITIES:

Perform required duties necessary for the safe and efficient disposal of waste water processed through treatment facilities, coinciding with State and Federal regulations and Company Policy and Procedures; maintain facilities equipment and surrounding area; maintain various related records as required.

ASSIGNED DUTIES:

1. Operate and maintain mechanical equipment installed for the chemical treatment of waste water; including but not limited to: aerator system, polymer pump, discharge valves, metering system, and composite sampling system.
2. Conduct daily sampling of all ponds and determine the PH factor of each. Monitor PH factor during chemical treatment.
3. Addition of various chemicals to treat waste water so it can be safely and legally discharged to receiving stream waters; including but not limited to: sodium sulfate, caustic soda, polymer, and "bubble buster".
4. Monitor waste water discharge quality and quantity; maintain as outlined by DER and/or EPA in Operations Permit.
5. Control amount of waste water input to and from plant or injection well.
6. Assist in scheduling waste water input from outside producers.
7. Order chemicals and operating materials; maintain proper inventory levels.
8. Conduct monthly composite sampling to be sent to an outside laboratory for chemical analysis.
9. May direct and train other employees in the performance of assigned duties.

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10. Maintain records and prepare reports as required pertaining to the daily plant operations.
11. May perform other duties as required at higher or lower classification.