

DOMINION TRANSMISSION, INC.

JOB DESCRIPTION

TITLE: Carpenter

CODE NO.: 00603

GRADE: 009

REPORTS TO: As Assigned

DATE: August 15, 2010

RESPONSIBILITIES:

Performs all general carpentry work incidental to the construction and maintenance of corporate property.

ASSIGNED DUTIES:

1. Construct meter houses, construct forms for and build engine blocks and foundations; erect cooling towers, using blueprints, plans and specifications.
2. Construct, repair, and remodel houses, offices and buildings.
3. Read blueprints and drawings.
4. Perform general masonry work such as laying brick, blocks and mixing and finishing concrete.
5. Install and maintain insulation on various corporate facilities and equipment as required.
6. Operate various power machinery in the performance of assigned duties.
7. Prepare records and reports as required.
8. Make minor repairs to equipment used in the performance of assigned duties, keeping the equipment in safe and proper working condition.
9. May perform maintenance and repair duties relating to plumbing, pipefitting, etc.
10. May direct other employees in the performance of assigned duties.
11. May perform other duties as required in higher or lower classifications.