

**DOMINION TRANSMISSION, INC.**

**JOB DESCRIPTION**

**TITLE:** Instrument Specialist

**CODE NO.:** 00619

**GRADE:** 010

**REPORTS TO:** As Assigned

**DATE:** August 15, 2010

**RESPONSIBILITIES:**

Perform the mechanical duties incidental to the installation, maintenance and repair of various types of instruments and devices used for controlling, regulating, recording, indicating and maintaining pressures, temperatures, volumes, speeds, and other parameters necessary for the efficient operation of the extraction plant.

**ASSIGNED DUTIES:**

1. Perform the mechanical duties incidental to the installation, repair, calibration, testing and maintaining of all types of control instruments and devices used in the extraction plant operations including pressure, temperature, and volume controllers, steam and air flow meters, raw product meters and provers, controllers, pressure and temperature recorders and gas feed computer, thermometers, pressure gauges, control valves, chromatograph, moisture, carbon dioxide and methane analytical instruments.
2. Install thermocouple wiring, tubing and piping to instruments and controls as required.
3. Inspect all equipment periodically for proper operations.
4. Assist in the installation, repairing, calibration, testing and maintenance of electronic and associated control instruments and devices.
5. Repair records and reports as required.
6. Make repairs to equipment used in the performance of assigned duties keeping the equipment in safe and proper working condition.
7. May direct other employees in the performance of assigned duties and assist in their training in maintenance and repair of instruments.
8. May perform other duties as required in higher or lower classifications.